



Live more,
Bank less

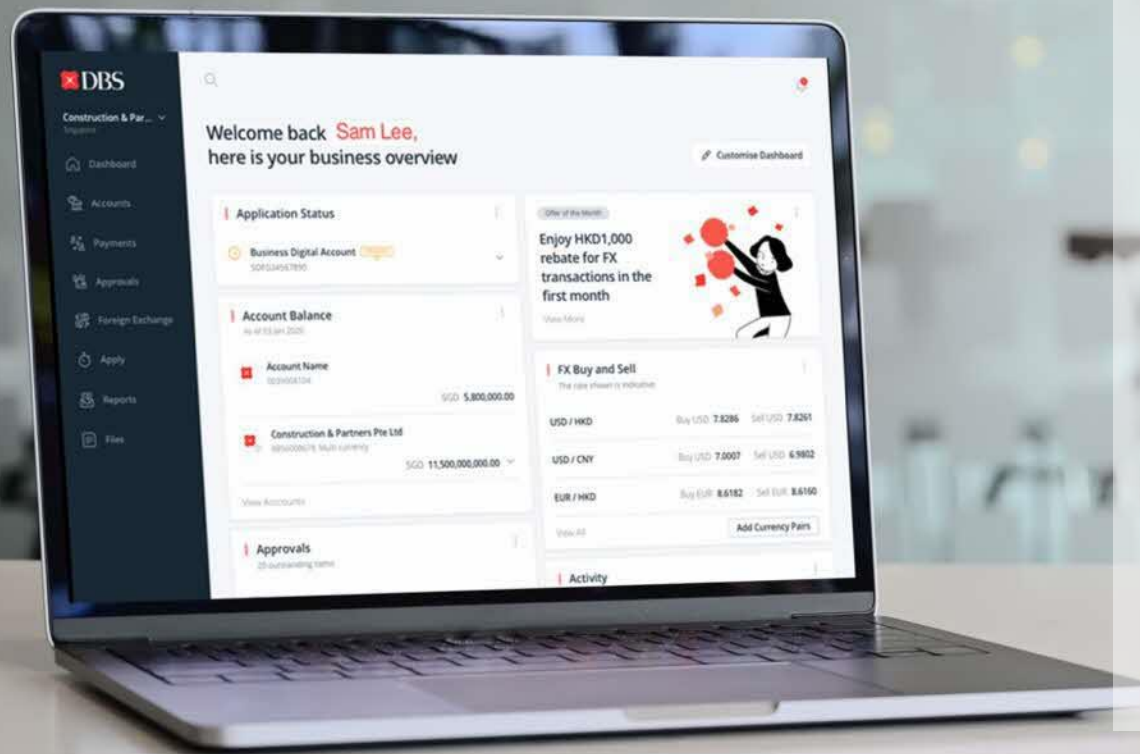
Trade Document Viewer Feature on DBS IDEAL User Guide

Last updated: 15 Dec 2022

DBS IDEAL AT A GLANCE

Whether you're starting up, running the day-to-day or growing your business, DBS IDEAL helps you do it all from a single screen, personalised precisely the way you choose. So that you can focus on what matters most - your business.

- **All-in-one-access on the go**
Run your banking – give approvals, pay salaries, check balances, and more on any screen, anytime, anywhere.
- **Personalised to fit your business**
Drag and drop to prioritise what matters on a customisable dashboard.
- **Smart tools and solutions right at your fingertips**
Access everything from cash management and FX to Trade finance solutions on a single dashboard. Simple Email login and integrated experience on DBS platforms.
- **Keeps you ahead of the competition**
Get market insights and DBS BusinessClass content, plus FX alerts and product recommendations – customised for you.



DBS IDEAL trade product capabilities

A comprehensive digital channel to manage all your trade finance needs



IDEAL ENQUIRY

One-stop view of all recent activities relating to your trade transactions

Enquiry of full suites of your trade transaction updates on a real-time basis



TRADE NOTIFICATION

Receive email/SMS updates on your key trade activities on-the-go



IDEAL TRANSACT

Initiate all trade transactions via a single login on DBS IDEAL

Settlement of bills – accept import bills and provide settlement instructions online

Supporting documents can be attached to an online application



TRADE REPORT

Formulate your preferred report format with the option to schedule and send it to your designated recipients at regular intervals

Obtain outstanding balances and turnover reports based on personalised filters



PARTY LISTS AND STANDARD CLAUSES SETUP

Maintain frequently used clauses and counterparty lists to facilitate faster transaction processing

Trade Document Viewer

Speed is the biggest competitive advantage.

With Trade Document Viewer Feature on DBS IDEAL, you can now make better decisions faster from the get-go. Be alerted upon arrival of your trade documents at the DBS trade country and view it anytime, anywhere with DBS IDEAL.

Benefits:

- **Real-time updates** on incoming trade documents with email notification on DBS IDEAL
- **Greater visibility** on trade documents before you pay or accept any documents
- **Increase operational efficiency** with shipment information available on DBS IDEAL

Simply click “view” on your trade transaction and download your trade documents.



IDEAL Trade Document Viewer | Step by Step Guide

MOON COMPANY
Singapore

Trade Finance

Switch to old IDEAL ? 🔔

Overview Transactions Trade Limit **Document** Secure Messages Transaction Create Sampling Request Interest Projection Calculator Transaction Part >

420 outstanding transactions in SGD

14 days 30 days

Total amount SGD **75,581,679.96**

09 Nov 11 Nov 13 Nov 15 Nov 17 Nov 19 Nov 21 Nov

Your tasks

Settle trade loans SGD 451,849,707.96 • 937 new	985 >
Respond to import bills SGD 32,037,238.30 • 595 new	627 >
Applications in progress SGD 176,323,114,138.22 • 51 modification needed	613 >

Your submissions today

You do not have any submissions

Trade limits

Total utilised amount
SGD **0.00**

May I help you?

/ 1,000,209,999,970.00

Step 1: Log in to DBS IDEAL and click on **Trade Finance**
Step 2: Click on **Document**

The screenshot displays the 'Trade Finance' section of the IDEAL system. The 'Document' tab is active, and the search filter is highlighted with a red box. The filter includes dropdowns for Product, Sub Product, Document Type, and Received Date, along with a 'Filter On' dropdown set to 'Bank Reference' and an input field for the deal reference. Below the filter is a 'Go' button. The search results table shows 53 items found, displaying 1 to 10. The table has columns for Product/Sub Product, Customer Reference, Bank Reference, Document Type, and Other Reference. A chatbot icon with the text 'May I help you?' is visible in the bottom right corner of the results area.

Document
Use this page to search for documents and/or images sent from the Bank.

Filter

Product: All Product Types | Sub Product: All Sub Product Types | Document Type: All | Filter On: Bank Reference | Received Date: Last 10 Days | Show Un-Read Only:

Go

Items per Page: 10 | First | 1 | 2 | 3 | 4 | 5 | Last

Search Results 53 items found, displaying 1 to 10

<input type="checkbox"/>	Product/Sub Product	Customer Reference	Bank Reference	Document Type	Other Reference
Documentary Letters of Credit (Import) - Import LC Issuance (5) items shown					
<input type="checkbox"/>	Import LC Issuance	for adj	00553011791733	SWIFT Messages	Issue of a Doc Credit
<input type="checkbox"/>	Import LC Issuance	for adj	00553011791733	Advices/ Notification	01 Dr/Cr (PRINT AT SG)
<input type="checkbox"/>	Import LC Issuance	FROMIMEXKKLC1511	00550010344516	SWIFT Messages	Issue of a Doc Credit
<input type="checkbox"/>	Import LC Issuance	FROMIMEXKKLC1511	00550010344516	Advices/ Notification	01 Dr/Cr (PRINT AT SG)
<input type="checkbox"/>	Import LC Issuance	TESTILC221	00553011791706	Advices/ Notification	01 Dr/Cr (PRINT AT SG)
Documentary Letters of Credit (Import) - Import Bills under LC (5) items shown					
<input type="checkbox"/>	Import Bills under LC	TEST123	00553011791608	Advices/ Notification	01 Dr/Cr (PRINT AT SG)
<input type="checkbox"/>	Import Bills under LC	TEST123	00553011791608	Advices/ Notification	01 Dr/Cr (PRINT AT SG)
<input type="checkbox"/>	Import Bills under LC	TEST123	00553011791608	Advices/ Notification	Imp LC Covering Schedule

May I help you?

Step 3: Click on Filter
Step 4: Enter Deal reference

Search Results						2 items found, displaying all items
<input type="checkbox"/>	Product/Sub Product	Customer Reference	Bank Reference	Document Type	Other Reference	C
Documentary Letters of Credit (Import) - Import Bills under LC (2) items shown						
<input type="checkbox"/>	Import Bills under LC	031133431-MTC11A	00553011806736	Advices/ Notification	01 Dr/Cr (PRINT AT SG)	
<input checked="" type="checkbox"/>	Import Bills under LC	031133431-MTC11A	00553011806736	Advices/ Notification	Imp LC Covering Schedule	

[View](#)

Step 5: Select Import LC Cover Schedule

Step 6: Click on View

Step 7: Download and open the file

Search Results						2 items found, displaying all items
<input type="checkbox"/>	Product/Sub Product	Customer Reference	Bank Reference	Document Type	Other Reference	
Import Bill under Collection - Import Bill under Collection (2) items shown						
<input checked="" type="checkbox"/>	Import Bill under Collection	1411-autod03-tc1	00553032291422	Advices/ Notification	Imp Col Cover Schedule	
<input type="checkbox"/>	Import Bill under Collection	1411-autod03-tc1	00553032291422	Advices/ Notification	Imp Coll Cust Instr Ltr	

[View](#)

Step 5: Select Import Collection Cover Schedule

Step 6: Click on View

Step 7: Download and open the file

Why choose DBS

As a market-leading trade and digital bank, DBS supports our clients to progressively digitalise and simplify their trade processes, delivering a seamless end-to-end trade financing experience.

**Award-winning
trade financing bank**



Best Trade Finance
Provider, Singapore



Transaction Bank
of the Year for
Trade Finance



Best Supply Chain
Finance Provider, APAC

Best Customer
Implementation

**Euromoney
Awards
for Excellence**

Best Transaction
Bank in Asia

**Market leader
in digital capabilities**



Leader in Trade
for Digitalisation



Digital Bank of the
Year – Singapore



Winner for Corporate
Digital Banking

**Greenwich
Leadership Award**

The most distinctive bank in
helping our corporate clients to
mitigate the impact of COVID-19



Live more,
Bank less

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