



# REQUEST FOR STATEMENT OF FINANCIAL STANDING

To: DBS Bank Ltd, Account Services, 2 Changi Business Park Crescent, #07-05, DBS Asia Hub Lobby B, Singapore 486029

## Particulars of Account Holder(s)

Account Name : \_\_\_\_\_  
 NRIC/PP/Co.Registration No. : \_\_\_\_\_  
 Account Type / Account No. : \*DBS/ POSB \_\_\_\_\_  
 Contact No. : \_\_\_\_\_

## Purpose

Please tick the appropriate box:

Opening of Account       Overseas Studies       others, please specify: \_\_\_\_\_

Letter to be addressed to: \_\_\_\_\_

If purpose is for overseas studies, please complete the following:

Name of School	: _____	Country of Study	: _____
Name of party to be sponsored	: _____		
NRIC/Passport No.:	_____	Relationship	: _____

Disclosure of balances as at \_\_\_\_\_ (DD/MM/YY) required? \*Yes/No

Disclosure of account number required? \*Yes/No

Disclosure of account holder's address required? \*Yes/No

\*I/We \*do/do not wish the Bank to provide balances based on the net value of total assets with liabilities to the bank (Please refer to the terms and conditions)

## Collection of Statement/Authorisation

- Mail to my/ our address in Bank's records.
- Collect personally on \_\_\_\_\_ (date/ time) at \_\_\_\_\_ Branch.
- I authorise \_\_\_\_\_ NRIC/ PP No. \_\_\_\_\_ to collect the financial standing on my behalf on \_\_\_\_\_ (date) at \_\_\_\_\_ Branch.

Please furnish me/us with a statement of financial standing to the named party above and debit the service charges of \$20 (subject to GST) from \*DBS/ POSB Account No. \_\_\_\_\_.

\_\_\_\_\_  
Authorised Signature(s) with Company Stamp (if applicable)

\_\_\_\_\_  
Date

- 1) Please sign as per bank records.
- 2) Thumbprints must be affixed in the presence of a bank staff

## Acknowledgement

I/we \_\_\_\_\_, NRIC/PP no: \_\_\_\_\_ acknowledge receipt of document(s).

\_\_\_\_\_  
Authorised Signature(s) with Company Stamp (if applicable)

\_\_\_\_\_  
Date

For Bank Use Only			
Attended By (Name/Signature/Spec.No. /Date) (SV) (CS)      IDS: _____	Checked By (Name/Signature/Spec. No./Date)	Released By (Name/Signature/Spec.No/Date) (SV) (CS)      IDS: _____	Branch Name/ Code

## TERMS AND CONDITIONS OF REQUEST FOR STATEMENT OF FINANCIAL STANDING

**BY SUBMITTING THIS REQUEST (“Request”)** for a statement of financial standing (“**Statement**”) to DBS Bank Ltd. (“**Bank**”, which term shall include successors and assigns) you (“**Customer**”), agree to be bound to the following terms and conditions:

1. Customer warrants and represents to the Bank that the information and authorizations set out by Customer in this Request is true and correct. The Bank is not obliged to the Customer to enquire into any such information or authorizations.
2. Customer acknowledges and agrees to the following:
  - a) The Bank reserves the right at its sole and absolute discretion not to process the Request or to issue or re-issue any Statement without being required to give any reason, provided that the Bank shall not charge any service charge to Customer in such event;
  - b) The terms of the Statement shall be at the Bank’s sole and absolute discretion, and the Bank is not obliged to provide a Statement in any form or to use any words or terms that Customer may request for.
  - c) The Bank shall at its sole and absolute discretion be at liberty to provide a Statement based on the net value of the Customer’s total assets with and liabilities to the Bank. The Bank shall however endeavour to consult with Customer prior to the provision of such Statement.
  - d) The Bank is entitled to treat this Request as the Customer’s consent to the Bank to disclose the particulars of the Customer and his/her accounts to such party(ies) as stipulated herein.
3. Whereas the Bank shall exercise care in preparing the Statement, it is the Customer’s sole responsibility to ensure that the details of the Statement represents a true and accurate account of the Customer’s financial standing with the Bank prior to disclosure to any third party. In the event of an error, the Customer’s sole recourse shall be to notify the Bank in writing and request for a rectified Statement.
4. Customer agrees to indemnify and hold the Bank harmless from any liabilities arising from the use of the Statement other than for the purpose stated, from any use or misuse of the Statement, and against any third party claim thereof or arising from Customer’s breach of these terms and conditions or any warranties and representations given by Customer to the Bank.
5. The Bank does not warrant that the Statement provided to the Customer shall be fit for the purpose specified or have the effect that Customer may intend. The Bank disclaims any express or implied warranties whatsoever in respect of the Statement.
6. The Bank shall not be responsible for any loss or damage to the Statement during delivery by mail. Any replacement of lost or damage Statement shall be solely at the Bank’s discretion. In the event that the Customer fails to collect the Statement personally or through an authorized third party, the Bank shall not be obliged to retain the Statement for collection after [ 7 ] calendar days from the date of collection as advised to Customer.
7. This document shall be governed by the laws of the Republic of Singapore. No party other than the Customer and the Bank shall be entitled to enforce any of these terms under the Contracts (Rights of Third Parties) Act (Cap 53B) or otherwise.