

**AUTHORISATION OF MANDATEE FOR ALL COMMERCIAL CARDS FACILITIES OFFERED BY DBS BANK LTD**  
**(NOT APPLICABLE FOR DBS BUSINESS ADVANCE DEBIT CARD)**

To: **DBS BANK LTD, DBS COMMERCIAL CARDS**

12 Marina Boulevard, Level 5, Marina Bay Financial Centre Tower 3, Singapore 018982

1. I, \_\_\_\_\_ (NRIC/Passport Number: \_\_\_\_\_) ,the Director/Authorised Person of \_\_\_\_\_ (the "Company") hereby appoint and authorise the Mandatee named in paragraph 2 below to have access to and/or operate the Company's Commercial Card facility. The following are the transactions that I have appointed and authorised the Mandatee to perform.

(Please tick where applicable)

<input type="checkbox"/>	Account Enquiry	<input type="checkbox"/>	Account Activation and Closure	<input type="checkbox"/>	Request for Waiver
<input type="checkbox"/>	Card Replacement and Redirection	<input type="checkbox"/>	Change of Address	<input type="checkbox"/>	Credit Balance Refund
<input type="checkbox"/>	Rewards Redemption – applies to DBS Visa Business Platinum and World Business Card)	<input type="checkbox"/>	Temporary Credit Line Increase (Subject to Availability of Corporate Limit)	<input type="checkbox"/>	Permanent Credit Line Increase (Original documents required, subject to Availability of Corporate Limit)
<input type="checkbox"/>	Regeneration of statement	<input type="checkbox"/>	All of the above	<input type="checkbox"/>	

2. Mandatee

Name in full	
NRIC / Passport No	
Date of birth	
Specimen Signature (Please sign in <b>BLUE</b> within the box)	
Designation /Department	
Contact No	
Email Address	
Mother's maiden name	
With effect from	

**Declaration:**

- Unless specifically indicated above, the person named in paragraph 2 (the "Mandatee") is hereby authorised on behalf of the Company, to give instruction to DBS Bank on any matter relating to the authorised transactions listed above under paragraph 1 in connection with the Commercial Card facilities and to sign any and all documents, agreements, forms as may from time to time be required by DBS Bank in connection with the authorised transactions listed above under paragraph 1.
- The authorisation herein shall supplement any earlier authorisation given by me concerning the operation of the said account(s).
- The above authorisation shall remain in full force and effect until you have received a written notice from me or a director for the time being of the Company, altering or rescinding the same.
- The Company hereby agrees that the Mandatee shall not be issued with a Personal Identification Number (PIN) or such other means or devices which may enable the Mandatee to have access to withdraw cash from the said account(s).
- The Company hereby unconditionally and irrevocably indemnifies DBS Bank against all losses, claims, damages, demands, actions, proceedings, expenses, costs and all other liabilities of whatsoever nature and howsoever incurred or suffered by DBS Bank or may be brought or preferred against DBS Bank as a result of DBS Bank acting, at my request, on my authorisation above and allowing the Mandatee to have access to and/or operate the said account(s) including all legal costs as between solicitors and clients and other costs and disbursements incurred for or in connection with demanding and enforcing payment of all monies indemnified hereunder or otherwise howsoever in enforcing this indemnity or the provisions herein.
- The Company agrees that DBS Bank shall, under no circumstances, be liable to the Company, me and/or my Mandatee for any claims, demands, losses, liabilities, costs (including legal costs and solicitor and own client costs), charges, damages or expenses of any nature whatsoever which may be brought or preferred against the Company, me and/or my Mandatee or which the Company, me and/or my Mandatee may sustain or incur arising out of or in connection with your acting, at my request, on my above authorization.
- Notwithstanding the above mentioned, the Company hereby acknowledges that DBS Bank may at any time decide not to act on my authorisation without giving any reasons and without any liability whatsoever and nothing herein shall oblige you to do so.
- The Mandatee is/are only authorised to do the things and perform the actions as specified in this authorisation, and not otherwise.
- The Company hereby agrees that DBS may act on the instructions, whether by mail or other medium of communication, including via facsimile transmission or electronic mail, on the relevant authorised transactions, from the authorised person or the Mandatee named in paragraph 2. In consideration therefore, the Company agrees to indemnify DBS against any and all losses, claims, proceedings, damages, costs and expenses (including legal costs on a full indemnity basis) howsoever incurred or sustained by DBS arising out of or in connection with any such instruction from, or purportedly from the Company's authorized signatories.
- The Company further agrees that the provision of instructions through mail or such other medium of communication shall be at its own risk and DBS may at its absolute discretion decide (which decision shall be final and conclusive) to treat such instructions as being true and correct and DBS is under no obligation to verify the authenticity of the telephone communication or the facsimile transmission.
- DBS shall be at liberty not to execute any such orders or instructions as it deems fit without any liability to the Company whatsoever without prior notice and without assigning any reasons to the Company therefore. DBS shall not be liable for acting in good faith upon any instruction notwithstanding that it is subsequently shown that the instruction was not given by the authorized signatories, or for any misunderstanding or for any error, loss or delay resulting from the use of postal services, facsimile transmission devices or any other equipment for other forms of electronic communication, or for the breakdown or failure of any communication system, or for any cause beyond the control of DBS.
- The Company and the Mandatee confirm that they have read, fully understood and accept the DBS Commercial Card Agreement (as may be amended by DBS from time to time) and the DBS Privacy Policy available at <http://www.dbs.com/privacy> relating to the collection, use, disclosure and processing of personal data.
- If the Company provides DBS with the personal data of any of the Company's directors, partners, authorized agents, shareholders and any third party beneficial owners identified in this form, the Company hereby consent on behalf of the said persons whose personal data the Company provide, to DBS's collection, use, disclosure and processing of his/her personal data in accordance with the terms and conditions governing the products and/or services applied for herein and DBS Privacy Policy, as may be amended by DBS from time to time. The Company warrant that the Company have obtained the said person's prior consent to such collection, use, disclosure and processing of his/her personal data by DBS and that the personal data that the Company provide to DBS is true, accurate and complete.

Signature of Director/Authorised Person:	Company Name/Stamp:
Designation:	Date: